



KANSAS BOARD OF REGENTS

March 7, 2019

Hutchinson Community College
President's Office
1300 North Plum
Hutchinson, KS 67501

Dear Dr. File,

The Kansas Board of Regents, serving as the state portal entity for Kansas, has completed its review of Hutchinson Community College's renewal application for participation in the State Authorization Reciprocity Agreement (SARA) submitted January 30, 2019 and recommends approval of Hutchinson Community College for continued participation in SARA. On March 7, 2019, the National Council for State Authorization Reciprocity Agreements (NC-SARA) was officially notified of this recommendation.

Prior to operating under this agreement Hutchinson Community College must submit payment to NC-SARA utilizing the payment link your primary institution contact will receive via email from NC-SARA.

Payments are accepted by credit card or check. Institutions requiring a W-9 may find this at <http://nc-sara.org/files/docs/NC-SARA%20W9.pdf>. Those paying by check should make them payable to NC-SARA and mail to:

NC-SARA
3035 Center Green Drive, Ste 130
Boulder, CO 80301

Once payment is received, Hutchinson Community College will have officially renewed its annual SARA participation and will remain listed on the nc-sara.org site. The policies and standards associated with operating under this agreement are available at:

<http://nc-sara.org/content/sara-manual>

Unresolved student concerns regarding programs authorized through SARA may be directed to the state portal entity. Please include the following link to our SARA complaint procedure in your distance education complaint information.

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http://kansasregents.org/resources/PDF/Academic_Affairs/3257-ComplaintForm_SARAINstitutions.pdf

Congratulations and thank you for your continued participation in SARA. Please contact Jennifer Armour at jarmour@ksbor.org or 785-430-4288, if you have questions about SARA or the application process.

Sincerely,

A handwritten signature in cursive script that reads "Jean Marie Redeker".

Jean Marie Redeker, PhD
Vice President for Academic Affairs

cc: Nancy Barnes, Coordinator of Virtual Learning
Marie Gianakon, Administrative Assistant to the Vice President of Academic Affairs