



Guest Student Information

Hutchinson Community College wants you to be our guest

Apply for Guest student status at www.hutchcc.edu/apply

A guest student at Hutchinson CC is:

- 18 years of age or older
- Not seeking federal financial aid at Hutchinson CC
- Not seeking a degree or certificate (semester length or longer) from Hutchinson CC
- OR
- Be a student who is considered a degree seeking student at another parent institution.

You will receive an automatic response after applying and also an email with instructions on how to log into your Dragon Zone account.

To enroll in a course as a guest student, follow these steps:

- Log into Dragon Zone -> Academics tab -> Schedule-> Search/Add tab and search for your course (make sure you are in the correct term)
- If the course has a prerequisite for placement scores, go to www.hutchcc.edu/administration/testing-center/course-placement regarding qualifying scores and email proof to gueststudent@hutchcc.edu or fax to 620-728-8199.
- If the course has a prerequisite class that you have completed at another institution, email gueststudent@hutchcc.edu (or fax to 620-728-8199) with the following information:
 - Include your name, student ID, the name and course number (ex: English Composition II, EN102 001) of the class you are wanting to take, and the term you are interested in taking the course
 - Attach an unofficial transcript showing completion of prerequisite class
 - Confirm your intent in Dragon Zone

As a Hutchinson CC student, you will use your Dragon Zone account to make payments, check your grades, add/drop additional courses, get a parking permit, etc.

QUESTIONS?

1300 N. Plum Hutchinson, KS 67501

1-888-GO-HUTCH

admissions@hutchcc.edu

www.hutchcc.edu

